

**Village of Cambridge Village Board
Amundson Community Center, Community Room
200 Spring Street
Tuesday, September 14, 2021, 6:30 p.m.**

THIS IS AN IN-PERSON MEETING. DUE TO INCREASE CASES OF COVID 19 AND ITS VARIANTS, DANE COUNTY HAS REINSTATED A MASK MANDATE SO MASKS WILL BE REQUIRED AT THE MEETING. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!

Village Board Agenda

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Proof of Posting**
- 4. Public Appearances:**
- 5. Approval of Consent Agenda:**
 - a. Village Board Minutes: August 24, 2021
 - b. Economic Development Committee: August 30, 2021
- 6. Reports:**
 - a. Presidents Report
 - b. Library Board, September 8, 2021
 - c. Village Office Updates: Administrator/Clerk/Treasurer Moen
- 7. Bills**
- 8. New Business:**
 - a. Village of Cambridge Resolution 2021-07 Authorizing Submission of a WEDC-CDI Grant Application for Cambridge Inn on Main
 - b. Bike Trail – Possible Relocation of Portion of Force Main
 - c. Contract with Barbara Goeckner
 - d. Cambridge Farm to School – Temporary Liquor License: Cambridge Fall Fest, 10-9-2021, Westside Park
- 9. Unfinished Business:** Discussion and Possible Action regarding:
 - a. Fire Commission Update
 - b. Building Subcommittee Update
 - c. Energy Sub Committee
 - I. Proposal from Mark Roffers, MDROffers Consulting at Expert Witness
- 10. Correspondence:**
 - a. Constituent letter regarding trees
- 11. Upcoming Meetings:** September 20, Economic Development; September 21, Energy Subcommittee; September 21, Water and Sewer; September 28, Village Board; Public Works, Personnel Committee, TBD;
- 12. Questions, Referrals to Staff or Future Agenda Items:**
 - a. Village Board Vacancies
- 13. Convene into Closed Session** per 19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or

conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Proposed Development, Koshkonong Solar Energy Project and related proceedings before the Public Service Commission

14. Reconvene into open session

15. Possible Action Taken on Closed Session Items

16. Adjournment

Lisa Moen, Administrator/Clerk/Deputy Treasurer

- 1) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- 2) More specific information about agenda items may be obtained by calling 608- 423-3712.
- 3) Final Village Board agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office and Hometown Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us.

**Village of Cambridge Village Board
Amundson Community Center, Community Room
200 Spring Street
Tuesday, August 24, 2021, 6:30 p.m.**

THIS IS AN IN-PERSON MEETING. DUE TO INCREASE CASES OF COVID 19 AND ITS VARIANTS, DANE COUNTY HAS REINSTATED A MASK MANDATE SO MASKS WILL BE REQUIRED AT THE MEETING. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!

Village Board Minutes

- 1. Call to Order/Roll Call** President McNally called the Village Board meeting to order at 6:35 pm. Members present; McNally, Wittwer, Galler, Franklin, Kumbier, Bruenig & Rose. Others present; Administrator Moen, Treasurer Brynwood, Monica Hauser, Hawkins Ash, CPA's; Laura Payne, Jefferson County Supervisor; Mike Reiber & Nick Maas, Dancing Goat Distillery; Tracy Fillback Koshkonog Solar; Roxy Engelstad and Dean Lund.
- 2. Pledge of Allegiance**
- 3. Proof of Posting** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank, and the Village Website
- 4. Public Appearances:** Wittwer made a motion to move up item 8a the 2020 Audit Presentation by Hawkins Ash, seconded by Breunig. Motion carried 7-0.
 - a. Laura Payne, Jefferson County Supervisor spoke about the Cambridge Area Senior Network they are in the process of creating a directory to be handed out to Seniors in the community. They are also creating a mission statement and continued success with the Computer Buddies program. Deerfield is also starting the computer buddy program, which pairs a senior citizen with an elementary school student to teach how to use the computer is it compared to pen pals. She also explained the bike connector trail, first phase is being completed, citizen committee is working on the next phase which would take it to the Glacial Drumlin Trail. The new communication tower will be updated in the fall with the 911 system. Highway A is going to start with road construction soon, should avoid that area. She also mentioned that the courthouse is going to be renovated. They have also started the redistricting process.
 - b. Nick Maas, Dancing Goat Distillery spoke regarding the Bike Path. Would like answers to these questions by the next Board Meeting, why construction started without notice to them? Is it mandatory for permits to be posted? The Certified Survey Map is not accurate, has the correct Certified Survey Map been filed?
- 5. Approval of Consent Agenda:**
 - a. Village Board Minutes: August 10, 2021
 - b. Energy Subcommittee: August 17, 2021
 - c. Water and Sewer Committee: August 17, 2021

Trustee Kumbier made a motion to approve the consent agenda as presented, seconded by Trustee Galler. Motion carried 7-0 on a roll call vote.

6. Reports:

- a. Presidents Report Upon Mary Behling's retirement, McNally to reach out to attorneys.

- b. Library Board, August 11, 2021-Election of officials.
- c. Audit and Finance Committee: August 24, 2021
- d. Village Office Updates: Administrator/Clerk/Treasurer Moen mentioned office is busy with numerous ongoing projects and will soon start working on the 2022 budget.

7. Bills- Treasurer Brynwood stated the first round of bills were \$21,806.11 and the second round prepared today was in the amount of \$5,538.77. Grand total of \$27,344.78.

Trustee Kumbier made a motion to approve the bills in the amount of \$27,344.78, seconded by Trustee Galler. Motion carried on a 7-0 roll call vote.

8. New Business:

- a. **2020 Audit Presentation:** Monica Hauser from Hawkins Ash presented the findings of the 2020 Audit. In the management letter was noted that bank reconciliations were not completed. Also suggested that a cash receipt book should be kept when receiving payments. Payroll was done by one person, Administrator Moen explained that they have recently made a change that another person is doing payroll and she is approving it. Also explained that the Village was over budget by \$154,000 and over in revenue \$62,000. This was due to Covid money coming in that Village was unaware of. Ms. Hauser also mentioned that fund balance of \$210,580 was unassigned.
- b. Proposed Development by Westgate Partners, LLC: A draft letter was presented to the Board, expressing the Boards interest for the proposed annexation and development. Bruenig made a motion to approve the letter but to strike out the word strongly, seconded by Franklin. Motion Carried 7-0.

9. Unfinished Business: Discussion and Possible Action regarding:

- a. Cambridge-Deerfield Players request for American Rescue Plan Act (ARPA) Funds: Recommendation from Audit and Finance Committee to use ARPA funds in the amount of \$4,396.12 to the Cambridge-Deerfield Players as requested.

Trustee Kumbier made a motion to approve the use of ARPA funds in the amount of \$4,396.12 to the Cambridge-Deerfield Players, seconded by Trustee Breunig, Motion passed on a roll call vote.

- b. Fire Commission Update-None- Next Meeting September 16.
- c. Building Subcommittee Update-This Thursday may be final meeting-final proposal.
- d. Energy Sub Committee
 - i. Update on Intervenor Compensation Application- It has been submitted to the PSC.
 - ii. Additional Funds for Legal Counsel: Recommendation from Energy Sub Committee to approve \$60,000 for legal counsel/ Franklin made a motion to approve \$60,000 for legal counsel, seconded by Kumbier. Motion Carried 6-1, with Breunig voting in the negative.

10. Correspondence: None

11. Upcoming Meetings: August 30, Economic Development; September 8, Library Board Meeting; September 13, Plan Commission; September 14, Village Board; September 21, Energy Subcommittee; September 21, Water and Sewer; September 28, Village Board; Public Works, TBD;

12. Questions, Referrals to Staff or Future Agenda Items: Update on Bike Trails.

13. Convene into Closed Session- Wittwer made a motion to Convene in Closed Session per Section 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation, or performance evaluation data of Village employees – Director of Public Works position, seconded by Galler. Motion Carried 7-0. Breunig left closed session.

14. Reconvene into open session- Wittwer made a motion to reconvene into open session, seconded by Rose. Motion 6-0

15. Possible Action Taken on Closed Session Items- Motion made by Franklin to accept Jeff Wright's resignation letter as well as appointing Kris Breunig Director of Public Works at \$26.00 per hour with a merit increase after three months and obtaining certification and licenses as required, seconded by Kumbier. Motion carried 6-0, with Breunig abstaining.

16. Adjournment- Wittwer made a motion to adjourn at 8:30pm, seconded by Kumbier. Motion carried 6-0

Chrissie Brynwood, Treasurer/ Deputy Administrator/Deputy Clerk

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**Village of Cambridge
Economic Development Committee**

Monday, August 30, 2020

6:30 P.M.

Amundson Community Center, Community Room
200 Spring St

THIS IS AN IN-PERSON MEETING. DUE TO INCREASE CASES OF COVID-19 AND ITS VARIANTS, DANE COUNTY HAS REINSTATED A MASK MANDATE SO MASKS WILL BE REQUIRED AT THE MEETING. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!

1. **Call to Order/Roll Call** Trustee Galler called the meeting to order at 6:40 p.m. Members present: Christianne Laing, Dave Kratovil & Carla Galler. Absent Kevin Mehringer & Chris Krueger. Others present: Kayla Sipple - South Central Landscaping, Victoria Pratt JCEDC/ Thrive; Charles Fiesel, Dean Lund, Lisa Moen, Administrator; Chrissie Brynwood, Treasurer; Mark McNally, President.
2. **Proof of Posting**-The Agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank and the Village website.
3. **Public Appearances/Citizen Input**
 - a. **Presentation from Jefferson County Economic Development/Thrive:** Victoria Pratt spoke to the committee and suggested that the committee go to the businesses and get input from the existing businesses. Also, to ask outsiders what would bring people here? It would be beneficial to get the existing business' perspective. Ask what their challenges and opportunities are. Suggests thanking businesses for their investments in the community. Streamlining the permitting process, give the businesses up front everything that they need to obtain permit and give them a realistic timeframe. Make it easy for the business to place their capital and risk on our dot on the map. Businesses that are in need are e-commerce, warehouses, cold storage, and food processing locations.
4. **Approval of Minutes from July 6, 2021**-David Kratovil made a motion to approve the minutes as presented, seconded by Carla Galler. Motion carried.
5. **New Business: Discussion and Possible Action Regarding:**
 - a. Main Street Bounceback Grants-Brief discussion on who can apply for these grants.

6. **Setting of next meeting date-** Monday September 20th 6:30pm.
7. **Questions, Referrals to Staff or Future Agenda Items-** Would like to come together next meeting and discuss
 - What we are?
 - What we want to do?
 - What are we willing to do to achieve this?
8. **Adjournment-**Dave Kratovil made a motion to adjourn, seconded by Galler. Motion carried 3-0. Galler adjourned the meeting at 8:03 pm.

NOTE:

1. Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.
2. A quorum of the Village Board may attend this meeting for the purpose of gathering information relevant to their responsibilities as Village Trustees. No matters shall be considered by said Village Board members nor shall any action be taken by said Village Board members at this meeting.
3. More specific information about agenda items may be obtained by calling 423-3712.

Chrissie Brynwood, Deputy Administrator/Deputy Clerk/Treasurer

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HOMETOWN BANK GENERAL OPERATING

Dated From: 9/14/2021 From Account:

Thru: 9/14/2021 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	9/14/2021	ALLIANT ENERGY/WP&L	
#5876920000			
100-00-53420-000-000		STREET LIGHTS	1,522.72
#5876920000	8/30/2021		
		Total	1,522.72
	9/14/2021	APG OF SOUTHERN WISCONSIN	
		NEWLY ENACTED ORDINANCE	
100-00-51425-000-000		PUBLICATION/HEARING NOTICES	12.33
		NEWLY ENACTED ORDINANCE	
		28866-0821	
		Total	12.33
	9/14/2021	ASSOCIATED BANK GREEN BAY, N.A.	
		GO CORP DATED 7/14/14 ACCT#99G100003	
110-00-58200-618-000		INTEREST- G.O. BOND 2018 HWYPQ	19,610.00
		GO CORP DATED 7/14/14 ACCT#99G100003	
		10/1/2021 PAYMENT	
110-00-58100-620-000		PRIN G.O. BOND 9-12-2019	13,575.00
		GO BONDS SERIES 2019A DATED 9/12/19	
		10/1/2021 PAYMENT	
		Total	33,185.00
	9/14/2021	AUTO-WARES GROUP	
		FORD F250 IGNITION COIL	
500-00-53700-660-000		VEHICLE/FUEL EXPENSES	35.29
		FORD F250 IGNITION COIL	
		332423	
100-00-53311-351-000		PUBLIC WORKS - VEHICLE REPAIRS	4.19
		FUSE	
		332424	
		Total	39.48
	9/14/2021	BADGERLAND DISPOSAL, LLC	
		TRASH & RECYCLING SERVICE SEPT 2021	
350-00-53620-295-000		RECYCLE COLLECT- CONTRACTED	2,958.14
		TRASH & RECYCLING SERVICE SEPT 2021	
		1855213	
350-00-53620-290-000		TRASH COLLECTION CONTRACTED	4,421.12
		TRASH & RECYCLING - SEPT 2021	
		1855213	
100-00-55200-290-000		FISH PONDS - LAGOON RD	192.86
		ADA RESTROOM SEPT 2021	
		1855213	
		Total	7,572.12
	9/14/2021	BAER INSURANCE SERVICES	
		GENERAL LIABILITY AND AUTO 2021-2022	

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Dated From: 9/14/2021

From Account:

Thru: 9/14/2021

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51930-511-000		INSURANCE - LIABILITY	5,342.00
		GENERAL LIABILITY AND AUTO 2021-2022	
		4539 4 OF 4 QTLY	
100-00-51930-512-000		WORKER'S COMP	3,137.00
		WORKERS COMP FINAL OF 4 2021-2022	
		4538 4 of 4 QTRLY	
		Total	8,479.00

9/14/2021 BEHLING LAW OFFICE

COURT AUG 2021

100-00-51200-399-000		COURT LEGAL WORK	390.00
		COURT AUG 2021	
		29737	
100-00-51300-210-000		VILLAGE LEGAL WORK	112.50
		VILLAGE LEGAL - AUG 2021	
		29737	
		Total	502.50

9/14/2021 CAMBRIDGE WATER & SEWER UTILITY

ACCT#040-0024-00 AMUNDSON WATER & SEWER

100-00-51600-220-000		MUN BLDG - UTILITIES	298.28
		ACCT#040-0024-00 AMUNDSON WATER & SEWER	
		9/1/2021	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	90.14
		ACCT#040-0023-00 200 W NORTH ST	
		9/1/2021	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	2.25
		ACCT#040-0025-00 JAY WEISS-DEDUCT METER	
		9/1/2021	
		Total	390.67

9/14/2021 CAMBRIDGE-DEERFIELD PLAYERS THEATER

2020 ADMIN COSTS

100-00-51980-000-000		CONTINGENCY FUND	4,396.12
		2020 ADMIN COSTS- ARPA FUNDS	
		5/25/21	
		Total	4,396.12

9/14/2021 COMPUTER MAGIC, INC

MONTHLY SUPPORT OFFICE 365 AUG 21

100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR	70.00
		MONTHLY SUPPORT OFFICE 365 AUG 21	
		6022	
500-00-53700-681-300		COMPUTER SUPPORT	35.00
		MONTHLY SUPPORT OFFICE 365 AUG 21	
		6022	
600-00-53700-842-000		TECHNOLOGY EXPENSES	35.00
		MONTHLY SUPPORT OFFICE 365 AUG 21	
		6022	
		Total	140.00

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Dated From: 9/14/2021

From Account:

Thru: 9/14/2021

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
9/14/2021 FRONTIER			
423-3772- VILLAGE HALL			
100-00-51420-221-000		ADMIN - TELEPHONE	81.37
		423-3772- VILLAGE HALL	08/28/2021
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	66.48
		ACCT #608 423 4844 - DPW GARAGE	08/28/2021
500-00-53700-681-200		TELEPHONE EXPENSE	40.68
		WATER FAX	08/28/2021
600-00-53700-851-400		TELEPHONE EXPENSE	40.68
		Sewer FAX	08/28/2021
Total			229.21
9/14/2021 KORNSTEDT, CAROL			
INTERNET - COURT EXP			
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	35.00
		INTERNET - COURT EXP	AUG 2021
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	58.00
		POSTAGE - COURT EXPENSE	09/07/2021
Total			93.00
9/14/2021 MENARDS - JOHNSON CREEK			
25LB BAG OIL DRY			
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	9.98
		25LB BAG OIL DRY	19127
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	59.98
		WELD WIRE	19127
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	14.97
		NITRILE GLOVES	19127
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	43.96
		PAPER TOWLES BRAWNY	19127
Total			128.89
9/14/2021 MID-STATE EQUIPMENT			
LAWNMOWER REPAIRS			
100-00-53311-350-000		PUBLIC WORKS - EQUIP REPAIRS	1,569.69
		JOHN DEERE INSTALL BROOM SHAFT	J49449
Total			1,569.69

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From Account:

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Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<hr/>			
9/14/2021 MOEN, LISA			
MILEAGE-BROOKFIELD/BACK FOR MTGS/DINNER			
100-00-51420-390-000	ADMIN - SUPPLY & EXPENSES		140.36
MILEAGE-BROOKFIELD/BACK FOR MTGS/DINNER WMCA CONF			
Total			140.36
<hr/>			
9/14/2021 NAPA AUTO PARTS			
OIL FOR F450 REPAIR			
100-00-53311-351-000	PUBLIC WORKS - VEHICLE REPAIRS		5.29
OIL FOR F450 REPAIR 351-713024			
100-00-53311-371-000	PUBLIC WORKS - STREET SIGNS		16.45
STOP SIGNS 351-713111			
100-00-53311-350-000	PUBLIC WORKS - EQUIP REPAIRS		110.94
TRACTOR OIL AND GREASE 351-714161			
Total			132.68
<hr/>			
9/14/2021 QUILL CORPORATION			
FACE MASKS/ VICKI REIMBURSED VILLAGE			
100-00-48900-000-000	MISCELLANEOUS REVENUES		12.99
FACE MASKS/ VICKI REIMBURSED VILLAGE 18838992			
100-00-51600-390-000	MUN BLDG - SUPPLIES		32.34
TOILET CLEANER, AIR SPRAY, SOFTSOAP 19047354			
Total			45.33
<hr/>			
9/14/2021 READY ELECTRIC			
INSTALL EYE BLUEBIRD PASS/WAVERLY/CHICKA			
100-00-53420-000-000	STREET LIGHTS		756.00
INSTALL EYE BLUEBIRD PASS/WAVERLY/CHICKA RC21577			
Total			756.00
<hr/>			
9/14/2021 SECURIAN FINANCIAL GROUP, INC			
LIFE INS - ADMIN DEPT			
100-00-51420-135-000	ADMIN - LIFE INS		32.37
LIFE INS - ADMIN DEPT OCTOBER			
100-00-53311-135-000	PUBLIC WORKS - LIFE INS		6.56
PUBLIC WORKS LIFE INS. OCTOBER			
150-00-55110-135-000	LIB - LIFE INS		37.75
LIBRARY GROUP LIFE INS OCTOBER			

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Thru: 9/14/2021

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	22.85
		WATER GROUP LIFE INS OCTOBER	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	22.85
		SEWER GROUP LIFE INS OCTOBER	
100-00-21514-000-000		GROUP LIFE INS PAYABLE	364.65
		EMPLOYEE SHARE OCTOBER	
100-00-51420-135-000		ADMIN - LIFE INS	6.48
		EMPLOYER 20% OCTOBER	
100-00-53311-135-000		PUBLIC WORKS - LIFE INS	1.32
		EMPLOYER 20% OCTOBER	
150-00-55110-135-000		LIB - LIFE INS	7.55
		EMPLOYER 20% OCTOBER	
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	4.57
		EMPLOYER 20% OCTOBER	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	4.57
		EMPLOYER 20% OCTOBER	
Total			511.52
9/14/2021 SHIPLEY, DAWN			
REFUND CITATION BF2370550			
100-00-45100-000-000		COURT FINES/PENALTIES	26.00
		REFUND CITATION BF2370550	
Total			26.00
9/14/2021 STAFFORD ROSENBAUM LLP			
VINEYARDS LEGAL SVCS			
100-00-51300-210-000		VILLAGE LEGAL WORK	20.00
		VINEYARDS LEGAL SVCS 1257246	
Total			20.00
9/14/2021 SUPERIOR STATE ADMINISTRATORS INC			
FSA MONTHLY FEE SEP 2021 - ADMIN FLEXBEN			
100-00-51420-134-000		ADMIN - FLEX BEN	10.92
		FSA MONTHLY FEE SEP 2021 - ADMIN FLEXBEN Z265139	
100-00-53311-134-000		PUBLIC WORKS - FLEX BEN	5.75
		FSA MONTHLY FEE SEPT 2021 - PUB WORKS Z265139	
150-00-55110-134-000		LIB - FLEX BENEFIT	11.50
		FSA MONTHLY FEE SEPT 2021 - LIBRARY Z265139	

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500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	6.04
		FSA MONTHLY FEE SEPT 2021 - EMP PENS/BEN Z265139	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	6.04
		FSA MONTHLY FEE SEPT 2021 - EMP PEN/BEN Z265139	
		Total	40.25

9/14/2021 Tellefson Concrete & Excavation
CONCRETE CURB REPLACEMENT

100-00-53430-000-000		SIDEWALK REPLACEMENT PLAN	3,244.26
		SIDEWALK REPLACEMENT - FOUNTAIN AREA 1683	
		Total	3,244.26

9/14/2021 TOTAL INSPECTION SERVICES LLC
PERMITS 120021-57 THRU 120021-63

100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	340.80
		PERMITS 120021-57 THRU 120021-63 1076	
		Total	340.80

9/14/2021 US CELLULAR
COURT - 608-501-5010

100-00-51200-390-000		COURT - SUPPLY & EXPENSE	39.14
		COURT - 608-501-5010 0458197325	
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	49.65
		POLICE - 608-575-0349 0458197325	
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	49.65
		SRO OFF. - 608-575-8312 0458197325	
500-00-53700-681-200		TELEPHONE EXPENSE	35.82
		W/S - 608-576-1764 0458197325	
600-00-53700-851-400		TELEPHONE EXPENSE	35.82
		W/S - 608-576-1764 0458197325	
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	49.65
		POLICE - 608-575-8101 0458197325	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	84.24
		DPW 501-8944 0458197325	
		Total	343.97

9/14/2021 VISA
FREE CONFERENCE CALL

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Thru: 9/14/2021

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51100-390-000		LEGISLATIVE - SUPPLY & EXPENSE	15.00
	08/30/2021	FREE CONFERENCE CALL	
100-00-51410-390-000		PRESIDENT - SUPPLY & EXPENSE	238.00
	08/30/2021	MARK CONFERENCE	
100-00-51420-311-000		ADMIN - POSTAGE	41.50
	08/30/2021	CERTIFIED MAIL ADDRESS CHANGES	
100-00-51100-390-000		LEGISLATIVE - SUPPLY & EXPENSE	16.95
	08/30/2021	EFAX SERVICES	
100-00-51420-330-000		ADMIN - TRAINING; CONFER.	178.50
	8/30/2021	L. MOEN - WMCA	
		Total	489.95
<hr/>			
	9/14/2021	WIL-KIL PEST CONTROL	
		AMUNDSON BUILDING QTRLY	
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR	65.00
	4218565	AMUNDSON BUILDING QTRLY	
		Total	65.00
<hr/>			
	9/14/2021	Wright, Jeffrey	
		CLOTHING ALLOWANCE 2021-DUNGAREES	
100-00-53311-390-000		PUBLIC WORKS - MISC	100.00
		CLOTHING ALLOWANCE 2021-DUNGAREES	
		Total	100.00
<hr/>			
		Grand Total	64,516.85

9/10/2021 12:53 PM

In Progress Checks - Full Report - ALL

Page: 8

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 9/14/2021

From Account:

Thru: 9/14/2021

Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	23,570.58
Total Expenditure from Fund # 110 - DEBT SERVICE FUND	33,185.00
Total Expenditure from Fund # 150 - LIBRARY FUND	56.80
Total Expenditure from Fund # 350 - REFUSE & RECYCLING FUND	7,379.26
Total Expenditure from Fund # 500 - WATER UTILITY	180.25
Total Expenditure from Fund # 600 - SEWER UTILITY	144.96
Total Expenditure from all Funds	64,516.85

Village of Cambridge
RESOLUTION NO. 2021-07
Authorizing Submission of a WEDC-CDI Grant Application

WHEREAS, State monies are available under the Wisconsin Economic Development Corporation Community Development Investment (WEDC-CDI) program; and

WHEREAS, after public meetings and due consideration, the Village Board has recommended that a WEDC-CDI Grant application be submitted to WEDC for the Cambridge Inn on Main redevelopment project; and

WHEREAS, it is necessary for the Village Board to approve the preparation and filing of an application for the Village to receive funds from this program; and

WHEREAS, the Village Board has reviewed the need for the proposed Cambridge Inn on Main redevelopment and the benefit to be gained there from;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board does hereby approve and authorize the preparation and filing of an application for the above named project; and that the Village Administrator/Clerk is hereby authorized to sign all necessary documents on behalf of the Village; and that authority is hereby granted to the Village Administrator/Clerk to take necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

ADOPTED on this 14th day of September, 2021 by a vote of ___ for ___ opposed ___ absent.

Mark McNally, Village President

Date

ATTEST

Lisa Moen, Village Clerk

Date

MEMORANDUM

Date: September 10, 2021

To: Lisa Moen, Village Administrator
Village of Cambridge
200 Spring Street, PO Box 99
Cambridge, WI 53523

From: Brian Berquist, P.E. - President

Subject: 2021 Multi-Use Trail Project – Construction and Budget Status

The intent of this memo is to provide a status update for both construction and budget for the ongoing Multi-Use Trail project occurring on the west side of the Village.

Construction is progressing well, is anticipated to be completed in early October. The path has been rough-excavated, with many areas also receiving base course. The retaining wall along the USH 12/18 corridor will be constructed next.

During recent excavation to prepare for the retaining wall, the Village's sanitary sewer force main was discovered to be up to 8 feet further south than the developer's project drawings had indicated it was. This will result in insufficient cover to protect the pipe from freezing. We have explored two options to address this.

The first would be to move the path closer to the highway, away from the force main. This would leave the main where it is, but would require additional retaining wall due to the slopes involved. We estimate the additional cost of this option to be \$12,000.

The other alternative is to relocate the main to an area with sufficient cover. This would also allow for easier maintenance and repair for the main in the future. **The Contractor has provided pricing for the work not to exceed \$5,000, and we recommend this alternative.**

Understanding funds were limited to the two awarded grants and various donations (totaling \$428,000), we assembled the bid with alternates. The current contract utilized those alternates, and allowed for \$16,500 of contingency for costs such as this. Earlier in the project, however, more areas of poor soils were encountered than expected which has also used up some of the contingency and there is a chance that the contingency amount may be exhausted during the remaining construction because the work is performed on a unit price basis (not lump sum).

We recommend planning for up to \$10,000 of such costs, potentially via the methods below:

1. If other Village funds are available, those could be used. Because the amount may not even be needed, no commitments would be needed at this time.
2. The path is currently to be routed on-street along Kenseth Way using paint markings to control cost. The same treatment could be utilized along Vineyard Drive, reducing cost.

If you have any questions regarding the above material, please feel free to call. We will plan on attending the upcoming Board meeting to present this information.

TOWN & COUNTRY ENGINEERING, INC.

Madison ♦ Rhinelander ♦ Kenosha
6264 Nesbitt Road • Madison, WI 53719 • (608) 273-3350 • tce@tcengineers.net

September 9, 2021

Barbara K. D. Goeckner
10421 Lawndale Dr
Cedarburg, WI 53012

Dear Barb:

This letter sets forth the terms and conditions of the Independent Contractor Agreement between the Village of Cambridge (the "Village") and Barbara K. D. Goeckner, (the "Contractor") to provide administrative, consulting, and training services, with a primary focus on records management, to the Village. (this "Agreement").

INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN THE VILLAGE OF CAMBRIDGE
AND BARBARA K.D. GOECKNER

1. Engagement. The Village engages the Contractor, and the Contractor accepts such engagement as an independent contractor to provide Services to the Village as needed. The Services offered by the Contractor will be solely delivered by and through Barbara K. D. Goeckner.
2. Term. This Agreement shall commence September 20, 2021.
3. Relationship of the Parties. The Contractor is an independent contractor of the Village, and this Agreement shall not be construed to create any association, partnership, joint venture, employment, or agency relationship between the parties.

The Contractor is not eligible to participate in any vacation, life insurance, disability, or retirement benefits, or any other benefit plans offered by the Village to its employees, and the Village is not responsible for withholding or paying any income, payroll, Social Security, or other federal, state, or local taxes, or making contributions for unemployment or disability, or obtaining workers' compensation insurance on the Contractor's behalf. Except for reasonably carrying out the Services, the Contractor has no authority (and shall not represent as having such authority) to bind the Village to incurring expenses, make any agreements or representations on the Village's behalf without the Village's prior written consent.

4. Fees. The Village shall pay the Contractor for the Services at a fee of \$35 per hour (the "Hourly Fee"), in 30-minute increments, plus mileage at the

IRS mileage rate. Meals and materials are not included. Phone calls, e-mails and other work performed on nights and weekends shall be counted as hours worked and shall be documented on the invoice for the Village of Cambridge. The sum of the Hourly Fee for each two-week period during the Term shall be paid by Village's accounts payable account at the end of that two-week period. The Contractor will provide a W-9 Taxpayer Identification and Certification form to the Village and acknowledges that it will receive an IRS Form 1099-MISC from the Village, and that the Contractor is solely responsible for all federal, state, and local taxes. Contractor will be reimbursed only for those expenses that are authorized by the Village, which are incurred in connection with the performance of the Services.

5. Village Responsibility. The Village shall provide Contractor with access to its premises, materials, information, and systems to the extent necessary for the performance of the Services. Unless otherwise specified in this Agreement, the Contractor shall furnish, at its own expense, the materials, equipment, and other resources necessary to perform the Services.
6. Indemnification. The Contractor shall defend, indemnify, and hold harmless the Village and its officers, directors, employees, and agents from and against all losses, damages, liabilities, deficiencies, actions, judgments, interest, awards, penalties, fines, costs, or expenses of whatever kind (including reasonable attorneys' fees) arising out of or resulting any claim, action, or proceeding against the Village that would constitute a breach of this Agreement. The Village may satisfy such indemnity (in whole or in part) by way of deduction from any payment due to the Contractor. In no event will Contractor be liable for incidental or consequential damages including the loss of revenues incurred by the Village as a direct or indirect result of work performed by the Contractor.
7. Hours. The Contractor shall perform the Services on an as needed basis, with schedule as agreed upon by both parties. The amount of hours worked per week does not affect the Hourly Fee. The Village shall exercise reasonable efforts to provide the Contractor with a work schedule 48 hours in advance. If the Contractor is unable to comply with the work schedule provided, the Village may provide a revised work schedule.
8. Confidentiality. The Contractor acknowledges that it will have access to information that is treated as confidential by the Village, including without limitation, information pertaining to Village operations and strategies, constituents, negotiations, agreements, financials, and personnel, in each case whether spoken, written, printed, electronic, or in any other form or medium (collectively, the "Confidential Information").

Any Confidential Information that the Contractor accesses or develops in connection with the Services is subject to this Agreement. The Contractor shall treat all Confidential Information as strictly confidential, not to disclose Confidential Information or permit it to be disclosed, in whole or part, to any third party without the prior written consent of the Village in each instance, and not to use any Confidential Information for any purpose except as required in the performance of the Services. The Contractor shall immediately notify the Village if it becomes aware of any loss or disclosure of any Confidential Information.

9. Representations and Warranties. The Contractor represents and warrants to the Village that: (a) she is an individual under the laws of Wisconsin; (b) she has a Social Security Number and has filed income tax returns with the Internal Revenue Service based on her work in the previous year; (c) she has the right to enter into and perform the duties of this Agreement; (d) entering into this Agreement does not and will not result in any breach or default under any other agreement to which Contractor is a party; and (e) she has the required skill, experience, and qualifications to perform the Services.

The Village represents and warrants to the Contractor that the execution of this Agreement by its representative whose signature is set forth below has been duly authorized by the Village.

10. Termination. The Contractor may terminate this Agreement after giving written notice to the Village. After termination, the Contractor shall deliver to the Village all materials, equipment, and other property provided to Contractor by the Village; deliver to the Village all tangible documents and other media, including any copies, containing, reflecting, incorporating, or based on the Confidential Information; and permanently erase all the Confidential Information from the Contractor's computer systems. The Village may terminate this Agreement at any time for any reason with prior notice to the Contractor.
11. Other Business Activities. The Contractor may be engaged or employed in any other business, trade, profession, or other activity which does not place it in a conflict of interest with the Village or render the Contractor unable to reasonably perform any provision in this Agreement.
12. Miscellaneous Provisions.
- (a) Amendment. This Agreement may only be amended or supplemented by an agreement in writing signed by the parties.
- (b) Severability. If any term or provision of this Agreement is deemed invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision of this Agreement.

- (c) Counterparts. This Agreement may be executed in multiple counterparts and by electronic signature, each of which shall be deemed an original and all of which together shall constitute one instrument.
- (d) Governing law. This Agreement and all disputes arising out of or relating to this Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin without giving effect to any conflict of laws principles. Any action to enforce this Agreement shall be brought in Dane County Circuit Court or the United States District Court - Western District of Wisconsin.

If this Agreement sets forth our understanding, please sign below and return it to the Village.

Sincerely,

Lisa Moen
Village of Cambridge Administrator/Clerk/Deputy Treasurer

Agreement with the preceding terms and conditions:

Barbara K. D. Goeckner

Date

Lisa Moen, Administrator/Clerk/Deputy Treasurer
Village of Cambridge

Date

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$

Application Date: 9/3/21

☐ Town ☒ Village ☐ City of CAMBRIDGE

County of DANE

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10/9/21 and ending 10/9/21 and agree to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverage and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☒ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name CAMBRIDGE FARM TO SCHOOL

(b) Address 101 SOUTH ST CAMBRIDGE, WI 53523
(Street) ☐ Town ☒ Village ☐ City

(c) Date organized 12/21/18

(d) If corporation, give date of incorporation 12/21/18

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check box: ☒

(f) Names and addresses of all officers:

President JACY ECKERMAN 101 SOUTH ST CAMBRIDGE, WI 53523

Vice President ERICA ~~BECK~~ LIEN 279 LIEN VEUM RD CAMBRIDGE, WI 5352

Secretary BEN TIMP 305 HIGH ST CAMBRIDGE, WI 53523

Treasurer

(g) Name and address of manager or person in charge of affair: JACY ECKERMAN
101 SOUTH ST CAMBRIDGE, WI 53523

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 300 W WATER ST CAMBRIDGE, WI 53523

(b) Lot Block WESTSIDE PARK

(c) Do premises occupy all or part of building? PART OF THE BUILDING - BATHROOMS & CONCESS

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license to cover: SEE THE ABOVE →

3. Name of Event

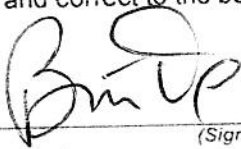
(a) List name of the event CAMBRIDGE FARM TO SCHOOL FALL FEST

(b) Dates of event 10/9/21

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer



(Signature/date)

Officer



(Signature/date)

Date Filed with Clerk

CAMBRIDGE FARM TO SCHOOL
(Name of Organization)

Officer

(Signature/date)

Officer

(Signature/date)

Date Reported to Council or Board

Cambridge Fire and EMS Building Review Committee

Agenda September 14, 2021 5:00 PM

Location: Cambridge Fire & EMS Station – 271 W Main St, Cambridge, WI 53523

1. Call to Order
2. Attendance
3. Verification of Public Notice
4. Approval of Agenda
5. Approval of minutes of August 26, 2021
 - a. Additions/corrections
6. Period of Public Comment or Questions
7. Discussion/Decision of final recommendations to Cambridge Fire and EMS Commission
8. Correspondence
9. Adjournment

“The success of this project will depend on the strength of this committee”

Cambridge Fire and EMS Building Review Committee
Meeting Summary August 26, 2021 5:00 PM
Location: Cambridge Fire & EMS Station – 271 W Main St, Cambridge, WI 53523

1. Call to Order Chair Heinz called the meeting to order at 5:00PM
2. Attendance: In attendance, were Ted Kumbier, Patrick Anderson, Chief Johnson, Bob Salov, Glen Proeber, Ted Vratny, Sheila Palinkas, Jim Lawrey, Tom Brown, Devin Flanigan, Mark McNally, Patti Strobusch and Karyn Saemann. Absent was Chris Bruening
3. Verification of Public Notice: The meeting was properly noticed.
4. Approval of Agenda Motion made Kumbier, seconded by Proeber, motion carried
5. Approval of minutes of August 12, 2021
 - a. Additions/corrections, A correction was made to include Patrick Anderson as attending. Motion to approve as corrected Kumbier, second Proeber, motion carried.
6. Period of Public Comment or Questions: Patti Strobusch asked the chair if she could be permitted to speak after hearing the discussion of the agenda item. The chair affirmed that she could comment later in the meeting.
7. Discussion/Decision of final recommendations to Cambridge Fire and EMS Commission. The chair read a summary of the meetings held by the review committee, copies of this were distributed to the members. Vratny then requested that the committee consider an alternative design plan submitted by Palinkas and Vratny. Copies of the alternate plan were distributed to the attendees and discussion ensued. It was suggested that this alternate plan be included with the list of recommendations emailed out earlier to the committee. A motion was made by Proeber and seconded by Brown to include this alternate plan. Motion carried. During discussion of the motion, it was noted that final draft version of this alternate plan should be reviewed by the committee. This needs to be done in an open meeting. Proeber withdrew his motion and Brown withdrew his second. The motion was rescinded. Kumbier then offered a motion to recommend to the fire commission the original plan submitted by Keller in accordance with the needs assessment estimated to cost 6.5 million dollars. Second by Johnson. Motion failed.
8. Correspondence: Johnson advised the committee that information had been received from the Chief of the Fort Atkinson Fire Department that there was business on the City of Fort Atkinson's Council agenda that would be interesting to the Cambridge Fire Department. This meeting will take place on September 7, 2021 and Zoom or dial in info is available and Johnson will share that with the committee. Johnson also wanted to thank Tom Brown for helping out with hose testing recently..
9. Patti Strobusch did not have any additional comments.
10. Next meeting: September 14 at 5:00PM to review the final version of the alternate draft proposal. Also review and pass the final set of recommendations to the Fire Commission,

11. Adjournment: Motion to adjourn Lawrey, second Proeber motion carried, meeting adjourned at 6:23 PM.

Cambridge Fire and EMS Building Review Committee findings and recommendations to the Cambridge Community Fire and EMS Commission in regards to the proposed new Cambridge Fire and EMS project.

The committee's mission as outlined by the Commission was to: Review the proposed architectural plan and with meaningful consideration given to the community developed needs assessment, gather information and offer construction recommendations, changes, additions or omissions, while striving towards a viable community safe facility.

The Committee met nine times in a period of four months May thru September of 2021. After confusion at the first meeting on the need for proper posting the last eight were properly posted and were open to the public. We encouraged public participation but very seldom received any. We invited the Citizens Group to our June 17, 2021 meeting but the group declined.

At the first meeting of the committee on May 13, 2021 we compiled a list of project goals (see attached document). The goals were itemized under the following headings: Public benefits, Public-Community, Volunteer and Staff Health, Operational, and Project.

At the next committee meeting May 20, 2021 the January 2020 needs assessment was reviewed with the architect from Keller. We went through the needs assessment room by room and all committee members were able to ask questions and get answers. After several hours of review areas of concern were the number and size of conference rooms, need for a weight/exercise area, sleeping rooms with individual bathrooms for each, and the number of workstations in the shared workstation area. It was also noted the new apparatus bay should be a top priority.

At the next two meetings June 3, 2021 and June 17, 2021 the committee members toured three fire stations Marshall, Fort Atkinson and Deerfield.

Marshall was built in 2002 and has six fire apparatus bays with high ceilings and one EMS bay (each 2 deep). The total square footage of the facility is 24,000 to 25,000. It is a nice site with good access. There are four sleeping rooms and separate shared bathrooms. There is not a designated conference room. There is

a small weight room on the mezzanine level. It is to be noted this facility is twenty years old and there have been new NFPA requirements and codes implemented since then. Their fire turnout gear is open to the apparatus bay which is no longer allowed per NFPA. Overall the Marshall Fire and EMS station was very close to what is proposed for Cambridge.

Fort Atkinson Fire Station was a remodeled and addition to the existing station and was just completed prior to our visit. The ceilings were low in the apparatus bay because that was the area renovated in the existing building. The new addition is a two story building with elevator. The facility has state of the art security and temperature control. There are solar panels on the roof to offset electrical costs. Pay back is expected to be around ten years. They have four sleeping rooms and bathrooms are separate and shared.

Deerfield Fire station was built in 1987 with an addition built in 2005. It is noted DeerGrove EMS is housed in this station along with also being housed in the Cottage Grove Fire Station. The Deerfield station has four sleeping rooms and each has its own private bathroom. Turnout gear is located in the apparatus bay which is not allowed by NFPA today. They do not have offices for the chief and other officers. The radio room is small and they have a small shared workspace. They do not have a designated wash bay in the apparatus bay area.

After visits/tours of these three Fire/EMS stations it was the consensus of the committee that the proposed Cambridge Fire and EMS project did not have anything that would be considered exceptional or over the top.

At the committees next four meetings July 8, July 22, August 12 and August 26, 2021 the committee brainstormed potential ways to reduce the cost of the proposed project while keeping in mind the needs assessment, safety issues, NFPA codes requirements, safe housing, clean environment, protection of Fire and EMS personnel from health risks due to carcinogens and chemical spills and the requirement for faster response times.

The committee discussed (Scheme B) a new standalone EMS building of 4500 square feet on site and remodel of the remaining space in the existing facility thus reducing one or two apparatus bays from the project. Another scheme (The Heinz 57 scheme) was discussed that would move the weight room to the mezzanine freeing up square footage so other rooms could be reconfigured which

could free up square footage so one existing apparatus bay in the existing facility could be used by the EMS apparatus which would eliminate the need for one or two new bays from the plan. At our August 26, 2021 meeting we discussed another scheme (Scheme A) which would put a new addition on the existing building to the west and keep the existing apparatus bays where they are now which would eliminate the need for four new apparatus bays. In these schemes it was decided that we were just moving square footage around and there would be no realized reduction in project costs. In order to reduce cost there would need to be a reduction in square footage or programmed space.

Other suggestions or potential cost savings that were discussed:

- Moving the weight room to the mezzanine-it was eliminated due to no cost savings
- Keeping eight sleeping rooms with shared bathrooms in a Jack/Jill arrangement (1 bathroom for 2 sleeping rooms) which would eliminate 4 bathrooms for an estimated savings of \$50,000 to \$60,000
- Keeping 8 sleeping rooms-build 4 bathrooms now and defer construction of the other 4 bathrooms until a later date-estimated cost savings upfront of \$40,000
- Eliminate apparatus bays and build in future-estimated upfront savings of \$150,000 per bay
- Reduce apparatus bay depth from 100 feet to 95 feet across 6 bays-reduce square footage by about 500 square feet

At our final meeting September 14, 2021 we voted on our final recommendations of the Cambridge Fire and EMS Building Review Committee to the Cambridge Community Fire and EMS Commission and they are as follows:

Needs Assessment: The committee agreed that the needs assessment as presented appears to be valid. The difficulty comes in that this was set forth as reflecting needs for the next 40-50 years. This makes it difficult to determine what needs are required to be met in the short term and then going forward to later years. Lacking is a vision statement of the direction of the Fire and EMS operations for the near term and at various points along a timeline reflecting the future. If these items exist, they have not been made available to the Review Committee.

Contract Paramedic Services: Review the feasibility of considering contracting for Paramedic Services. Other agencies have contracted for EMS services and the Fire Commission should review this option. Understood is that the ambulance and staff would be based out of the

Cambridge Area Fire and EMS facility. (This was approved by the committee prior to receiving the mission statement for their work.)

Bathrooms: The committee recommends that there be one fully equipped bathroom (sink, toilet, and shower stall) for every two sleeping rooms. An option of a Jack and Jill style could be used. It should be noted that sufficient toilet facilities are to be provided in any newly constructed building that will allow for all resident personnel to access a toilet facility prior to responding to a call.

Address Urgent Safety Needs: In the review process two employee safety issues have been raised which need remedy as soon as possible in the construction process. One issue is the fire turnout gear is currently stored in an apparatus bay very close to responding equipment. NFPA standards/codes require this equipment to be stored in a separate room due to the high incidence of various cancers among fire fighters. The second issue is that our full-time resident Paramedic personnel do not have on-site living quarters. An apartment across Hwy 12 is rented to provide living/sleeping quarters. This creates a hazard as the Medics have to get across HWY 12 in darkness in all types of weather.

Two alternatives have been offered which would address these two safety needs.

(Scheme A) In phase one add a building attached to the west side of the existing Fire/EMS headquarters. This proposal would create sleeping rooms and bathrooms along with storage areas and importantly would address the issue of storage for turnout gear. An added feature is that there would also be a Decontamination room directly adjacent to the apparatus bays. This proposal has additional square footage thus freeing up space in the existing station. (See attached diagram). An added feature is that most of the existing apparatus bays can be maintained which would reduce the number of new apparatus bays to be constructed.

(Scheme B) In phase one add a stand alone EMS facility with two bays, 4 bedrooms, living space, bathrooms, offices, and a training room. This building would be constructed on land directly across the parking lot east of the current ambulance apparatus bays. This would make the two ambulance bays in the existing facility available to be utilized to house fire apparatus. Also, the current office space used by EMS could be repurposed to meet other short-term Fire Department needs. This should allow for the turnout gear for the Fire Department to be located further away from responding apparatus. It might be possible to move the turnout gear into vacated space in the current facility. Likewise, this option eliminates the need for medic personnel to be housed off site. Again, it is possible that there could be some reduction in the number of new apparatus bays to be constructed. (See attached diagram)

The Heinz 57 scheme: This scheme would move the weight room to the mezzanine freeing up square footage so other rooms could be reconfigured which would free up square footage so one existing apparatus bay in the existing facility could be

used by the EMS apparatus which would eliminate the need for one or two new bays from the plan.

33 East Main Street
Suite 500
Madison, WI 53703-3095

Mailing Address:
P.O. Box 2038
Madison, WI 53701-2038

Phone:
608.257.7181

Fax:
608.257.2508

www.murphydesmond.com

Matthew J. Frank
Direct Line 608.268.5616
Facsimile 608.257.2508
mfrank@murphydesmond.com



1 September 2021

Ms. Steffany Powell Coker
Secretary to the Commission
Public Service Commission of Wisconsin
North Tower, 6th Floor Hills Farm State Office Building
4822 Madison Yards Way
Madison, WI 53705-9100

**Re: Submission of expert witness proposal in Docket #1-IC-533,
"Application for Intervenor Compensation filed by
Village of Cambridge to Participate in Docket #9811-CE-100"**

Dear Secretary Coker:

Enclosed please find a proposal for expert witness services submitted on August 31, 2021, to Murphy Desmond S.C., legal counsel for the Village of Cambridge, by Mark Roffers, MDROffers Consulting, 4324 Upland Drive, Madison, Wisconsin.

The Village of Cambridge is filing this expert witness proposal to be considered by the PSC as part of its review of Cambridge's Intervenor Compensation Application, filed on August 18, 2021, in Docket #1-IC-533, "Application for Intervenor Compensation filed by Village of Cambridge to Participate in Docket #9811-533." Please note that the enclosed proposal for expert witness services is approximately \$15,000 less than the estimate that Cambridge provided in its Intervenor Compensation Application, bringing the total request for compensation to \$65,615.

The enclosed MDROffers Consulting proposal includes a description of the scope of services to be provided, a breakdown of costs associated with those services, and the resume of Mark Roffers.

Ms. Steffany Powell Coker
1 September 2021
Page 2

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matthew J. Frank', with a long horizontal flourish extending to the right.

Matthew J. Frank

34828.213642
Powell Coker It
Enclosure



August 31, 2021

Matthew Fleming
Murphy Desmond S.C.
33 East Main Street, Suite 500
Madison, WI 53703
Sent via email to mfleming@murphydesmond.com

Dear Matt:

In response to your inquiry, this is MDRoffers Consulting's proposal to provide the Village of Cambridge with urban planning expert assistance associated with the Koshkonong Solar Energy Center's proposed 300 megawatt solar electric generation facility. As currently proposed, that facility would disturb approximately 2,400 acres in the Towns of Christiana and Deerfield, including lands immediately west of the Village of Cambridge.

MDRoffers Consulting has provided expert witness testimony in the field of urban and regional planning to Wisconsin municipalities over our 10-year history, and I have completed these types of services over my 30-year career. Most recently, these have included representing the City of Beloit to oppose the incorporation of the Town of Beloit, and representing the Town of Palmyra to oppose a large annexation to the Village of Palmyra. I also have recently prepared comprehensive plan policies related to solar siting for the Towns of Springfield and Cottage Grove. Cottage Grove is located immediately west of the Town of Deerfield, and is MDRoffers Consulting's closest current client, municipal or otherwise. I have attached my resume.

I understand from our conversation that the initial requested services from me would be a written report that would analyze the effects that the proposal would have on the Village's land development and community expansion prospects, economic and tourism potential, entryway experience and aesthetics, and related matters within the range of my expertise. The intent would be for the Village to use and/or reference this report as part of its response to the Center's pending application to the Public Service Commission of Wisconsin. Following preparation of my report, I understand that the requested services will also include written testimony (direct and if necessary rebuttal and surrebuttal), consultation with the Village and its counsel regarding data and testimony provided by the applicant and other parties related to my area of expertise, and appearance as a witness at the technical hearing.

With this understanding, my proposed scope of services is as follows:

Task	Estimated Hours	Hourly Rate	Subtotal
1. Review Application for Certificate of Public Convenience and Necessity, Koshkonong Solar Energy Center, April 2021 and applicable appendices and addenda.	4	\$175	\$700
2. Review applicable PSC review criteria, as a basis and potential organizing principle for my report.	3	\$175	\$525
3. Evaluate Village's Comprehensive Plan, Economic Development Plan, and other adopted Village and regional planning documents as they relate to the Koshkonong Solar Energy Center's proposal and intersecting community development matters.	8	\$175	\$1,400
4. Professionally analyze the Village's prospects for long-range community expansion in all directions, and the impact the Koshkonong Solar Energy Center's proposal would have on those prospects, including assessments of current land use, land suitability, and utility expansion potential from other expert sources.	18	\$175	\$3,150
5. Professionally analyze the likely impact of the Center's proposal on tourism, population growth, and economic development in the Village.	12	\$175	\$2,100
6. Interview, and make data requests to, Village officials and others as MDROffers Consulting determines necessary.	4	\$175	\$700
7. Prepare, and upon Village representative review complete one set of revisions to, a report that includes findings from the above tasks. Report is anticipated to be no greater than 20 pages in length and supplemented by maps and graphics as MDROffers Consulting deems appropriate to effectively communicate findings.	26	\$175	\$4,550
8. Prepare written testimony (direct and if necessary rebuttal and surrebuttal) under the direction of the Village and its counsel related to my report and expertise.	16	\$175	\$2,800
9. Consult with the Village and its counsel regarding data and testimony provided by the applicant and other parties related to my report and area of expertise.	10	\$175	\$1,750
10. Appear as a witness at the technical hearing on the application, including preparation time.	10	\$225	\$2,250
Estimated Totals	109	Varies	\$19,925

I would appreciate this opportunity to work with the Village of Cambridge, and look forward to hearing back from you soon.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Roffers'.

Mark Roffers, AICP, Planner and Co-owner

Mark Roffers, AICP, MDROffers Consulting

Mark is an experienced urban, rural, and regional planner and project manager specializing in growth management and economic development services and on long-range school district planning. Mark's professional practice has focused on providing innovative yet realistic solutions to land use, transportation, economic development, and recreation system issues in light of budget constraints; fostering intergovernmental communication and cooperation; managing entire planning, zoning, and economic development programs for small communities; and tackling unique and complex projects that defy easy categorization. Mark takes pride in his ability to wed public participation with his experience to create innovative, "locally owned" plans and solutions, and to help solve seemingly intractable community development challenges.

Mark is a practicing expert in preparing a range of plans, including comprehensive, multi-jurisdictional, farmland preservation, highway corridor, hazard mitigation, recreation, school district facility, neighborhood development, and redevelopment plans; updating and administering development-related ordinances; projecting population and enrollment; reviewing development proposals; advising on development agreements; managing public participation; brokering intergovernmental agreements; and facilitating grant procurement.

Mark has nearly 30 years of professional experience in the public sector and private consulting, since 2011 as co-owner of MDROffers Consulting. Mark has managed numerous projects for communities with populations from 250 to 250,000, and as geographically diverse as northern Wisconsin, central cities, and affluent suburbs. Mark has managed extensive intergovernmental planning projects in the counties of Dane, Lincoln, Marquette, Shawano, Sauk, Jefferson, and Columbia; major projects for communities like McFarland, Madison, DeForest, Brookfield, Janesville, Beloit, Weston, and Prairie du Sac; and school facility planning and projection efforts throughout Wisconsin.

Education

M.S. Planning
Robbie Fellowship in
Planning University of
Minnesota

B.A. Political Science (Phi Beta
Kappa) University of Wisconsin-
Madison

Professional Affiliations

American Institute of Certified Planners

American Planning Association (APA)

Contributor, Wisconsin Comprehensive Planning
Land Use Element Guide, 2005

Visiting Instructor, UW-Madison, 2006-2009,
2011, 2014, 2017

Conference Planning Committee, Wisconsin
Chapter of APA, 2006-2008

Board Member, 1,000 Friends of Wisconsin, 2020-

August 30, 2021

Dear Cambridge Village Board,

My wife and I are relatively new to The Village of Cambridge. We are pleased with our community and all the services this village provides, as well the hard working public works and village hall support employees.

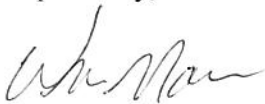
My letter to you is based on observation only and not meant to criticize. After having knee replacement surgery 2 weeks ago, walking on area sidewalks became a challenge. I will manage and look forward to getting stronger. I notice many others struggle navigating our sidewalks. I am writing for them. Finding problems is easy, resolving affordable solutions are difficult. If there would be an infrastructure bill passed by congress, just maybe this issue can be addressed.

Included with my walks I notice an abundance of closely planted curbside trees. I am not an expert but through years of life it appears to me trees need to be strategically planted and trimmed in order to flourish. My wife is 5'-2" and needs to duck under both residential and curb side low hanging tree branches. My question, "Is this for the home owner to manage or the village?" Fast growing and some fruit bearing curb side trees are planted close together without considering the outcome such as *power lines, **natural gas and ***intersections obstructing cross walks, stop signs and not to mention tree roots buckling sidewalks, streets, water lines etc. I do believe utilities post recommended planting rules on their web sites.

My wife and I love trees and our quaint community. We just want to know if there are written guidelines to protect our infrastructure, intersection safety issues and the good people that utilize public sidewalks. Privately owned foliage is also an issue and not sure how to address those individuals. This may fall under village regulation enforcement, if written.

We cannot fix the past but we can prepare for the future.

Respectfully,



Bill and Linda Morris
109 Elm Street
Cambridge, WI 53523
920-206-5238 B
920-342-3194 L

- * There are lists of recommended trees that can be planted under power lines on various web sites.
- ** Most cases, trees should not be planted 10 feet from gas line.
- *** Various web sites and communities with recommended clearance distance from intersections for enhanced view and prohibit obstruction of any kind.